

**MONTE VISTA HOMEOWNERS ASSOCIATION**

Architectural Improvement Application and Review Form

Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Lot #: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor's name address and phone # if applicable: \_\_\_\_\_

Description of Alteration / Improvement (Location, Dimensions, Specification, Materials, Colors, etc) Include additional pieces of paper if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Start / Finish Dates:

\_\_\_\_\_

Note: Drawings to be attached

Reminders to Homeowners

1. All necessary permits must be obtained from the proper agencies.
2. The completed project must display good workmanship and must be substantially the same as the diagrams and drawings submitted for approval.
3. Your Board of Directors encourages you to discuss your project with your neighbors.
4. Work needs to be done in a timely manner.
5. You cannot start work before it has been approved!

\_\_\_\_\_  
Owner signature

\_\_\_\_\_  
Owner signature

Email, mail, fax or drop off application to:

Monte Vista Homeowners Association  
c/o Copper Rose Community Management  
6601 E. 22nd Street, Tucson, AZ 85710  
[amandaw@copperroseinc.com](mailto:amandaw@copperroseinc.com)  
Fax: 520-888-5407

**\*\* For Architectural Committee Use Only \*\***

Date Received: \_\_\_\_\_

Date Reviewed by Board or Architectural Committee: \_\_\_\_\_

- Approved       Disapproved       Approved with Contingencies

Contingencies / Comments to Homeowners:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Architectural Committee Representative

\_\_\_\_\_  
Date